



Gwasanaeth Democraidd
Democratic Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Cyfarfod / Meeting

PWYLLGOR PENODI PRIF SWYDDOGION
CHIEF OFFICERS APPOINTMENTS COMMITTEE

Dyddiad ac Amser / Date and Time

1:00yp DYDD MAWRTH 30ain o FEDI 2014

1:00pm, TUESDAY 30th of SEPTEMBER 2014

Lleoliad / Location

SIAMBR HYWEL DDA

CAERNARFON

Pwynt Cyswllt / Contact Point

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PWYLLGOR PENODI PRIF SWYDDOGION
CHIEF OFFICERS APPOINTMENTS COMMITTEE

Aelodaeth/Membership (15)

Plaid Cymru (7)

Y Cynghorwyr/Councillors

Dyfed Edwards Sian Gwenllïan Selwyn Griffiths

Peredur Jenkins Liz Saville Roberts

Dyfrig Siencyn R.H. Wyn Williams

Annibynnol/Independent (4)

Y Cynghorwyr/Councillors

Trefor Edwards Jean Forsyth

Eric M. Jones Angela Russell

Llais Gwynedd (2)

Y Cynghorwyr/Councillors

Alwyn Gruffydd Jason Humphreys

Llafur/Labour (1)

Y Cynghorydd/Councillor

Brian Jones

Democratiaid Rhyddfrydol/Liberal Democrats (1)

Y Cynghorydd/Councillor

Stephen Churchman

Aelod Ex-officio/Ex-officio Member

Cadeirydd ac Is-gadeirydd y Cyngor
Chairman and Vice-chairman of the Council

RHAGLEN

1. CROESO ac YMDDIHEURIADAU

Derbyn unrhyw ymddiheuriadau am absenoldeb.

2. ETHOL IS – GADEIRYDD AM 2014 - 2015

Atgoffir aelodau o reol gweithdrefn 10(6i):

"Ni chaniateir i aelod ddal swydd cadeirydd neu is-gadeirydd pwyllgor penodol am gyfnod o fwy na dwy flynedd ac eithrio aelod sydd wedi dal swydd fel cadeirydd yn ystod y cyfnod o flwyddyn ers y cyfarfod cyntaf ar ôl y Cyngor blynyddol blaenorol."

3. DATGAN BUDDIANT PERSONOL

Derbyn unrhyw ddatganiad o fuddiant personol.

4. MATERION BRYD

Nodi unrhyw eitemau sy'n fater bryd ym marn y Cadeirydd fel y gellir eu hystyried.

5. COFNODION

Bydd y Cadeirydd yn cynnig y dylid llofnodi cofnodion cyfarfod o'r pwyllgor hwn a gynhaliwyd ar 06.5.2014 fel rhai cywir.
(copi yma – papur gwyn)

6. CAU ALLAN Y WASG A'R CYHOEDD

Bydd y Cadeirydd yn cynnig y dylid cau'r wasg a'r cyhoedd allan o'r cyfarfod yn ystod y drafodaeth ar yr eitem ganlynol gan ei fod yn debygol y datgelir gwybodaeth eithriedig fel y'i diffinnir ym mharagraff 12, Rhan 4, Atodiad 12A, Deddf Llywodraeth Leol 1972. Mae'r paragraff yma'n berthnasol oherwydd bod yr adroddiad yn cynnwys gwybodaeth yn ymwneud ag unigolion penodol a bod gan yr unigolion hynny hawl i breifatrwydd. Nid oes unrhyw fudd cyhoeddus sy'n galw am ddatgelu gwybodaeth bersonol am yr unigolion nac yn gofyn am eu hadnabod. O ganlyniad mae'r budd cyhoeddus yn disgyn o blaid cadw'r wybodaeth yn eithriedig ac yn gorbwyso unrhyw fudd cyhoeddus o'i ddatgelu

7. LLUNIO RHESTR FER AR GYFER PENODI PENNAETH ADDYSG

Pecyn gwybodaeth a ffurflenni cais yn amgaaedig

Ystyried ceisiadau gan ymgeiswyr.

AGENDA

1. WELCOME AND APOLOGIES

To receive any apologies for absence.

2. VICE-CHAIRMAN

To elect a Vice - Chairman for 2014/15

Members are reminded of rule of procedure 10(6i):

"No member shall be permitted to hold office as chairman or vice-chairman of a committee for a period exceeding two years, with the exception of a member who has been in office as a chairman during the period of one year since the first meeting after the previous annual Council".

3. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

4. URGENT ITEMS

To note any items that is a matter of urgency in the view of the Chairman for consideration.

5. MINUTES

The Chairman shall propose that the minutes of the meeting of this committee held on 06.5.2014 be signed as a true record (copy herewith – white paper)

6. EXCLUSION OF PRESS AND PUBLIC

The Chairman shall propose that the press and public be excluded from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph should apply because the report contains information regarding individuals and the individuals in question are entitled to privacy and there is no overriding public interest that requires the disclosure of personal information relating to those individuals, nor their identities. Consequently the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7. DRAW UP SHORT LIST FOR APPOINTING HEAD OF EDUCATION

Information and application forms enclosed

To consider applications by applicant.

CHIEF OFFICERS APPOINTMENT COMMITTEE, 06.05.14

Present: Councillor Peredur Jenkins (Chairman)

Councillors Stephen Churchman, Dyfed Edwards, Trevor Edwards, Jean Forsyth, Selwyn Griffiths, Alwyn Gruffydd, Louise Hughes, Eric M. Jones, Angela Russell, R.H. Wyn Williams

Also Present: Alwyn Evans-Jones (Head of Human Resources Department), Geraint Owen (Senior Manager – Human Resources), Harry Thomas (Chief Executive) and Lowri Haf Evans (Member Support and Scrutiny Officer).

1. ELECTION OF CHAIR

RESOLVED to re-elect Councillor Peredur Jenkins as Chairman of the Committee for 2013/14.

2. ELECTION OF VICE-CHAIRMAN

RESOLVED to re-elect Councillor Alwyn Gruffydd as Vice-chairman of the Committee for 2013/14.

3. WELCOME AND APOLOGIES

The Chairman welcomed everyone to the meeting.

Apologies were received from Councillors Siân Gwenllian, Brian Jones, Liz Saville Roberts, Dyfrig Siencyn.

4. DECLARATION OF PERSONAL INTEREST

5. Nothing to note

6. URGENT ITEMS

Nothing to note

7. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the press and public from the meeting during the discussion on the following item because of the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph applies because the report contains information relating to specific individuals and those individuals have a right to privacy. There is no public interest that calls for disclosing personal information regarding individuals or for them to be identified. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

8. DRAW UP A SHORT LIST FOR APPOINTING A HEAD OF EDUCATION DEPARTMENT

The Senior Manager – Human Resources reported that two applications had been received for the post.

Members expressed disappointment regarding the number of applications received. In response, the Chief Executive noted that there was a reference to the pay rate of the Head of Education Department in the 2014/15 Pay Policy Review. It was noted there that the salary of the post was on the level of the lowest quartile (the lowest quartile meant that 75% of the evaluated sector with similar posts had a higher salary). The clause in the report submitted in February 2014 stated. "If the post was to become vacant, then the Council would have to consider market conditions at the time and consider any need for a re-rating of the pay".

It was proposed that the pay policy be reviewed to satisfy the needs of this key post and to re-submit the amended Pay Policy to the Council in July 2014 with the intention of re-advertising at the beginning of September.

This proposal was seconded and voted upon.

(It was acknowledged that the Council would have to make interim arrangements for the Christmas term as a result of the fact that the current Head of Education Department would be leaving his post at the end of August.)

DECISION

TO REVIEW THE PAY POLICY TO MEET THE NEEDS OF THE POST AND TO RECOMMEND THAT THE COUNCIL ADOPTS THE AMENDED PAY POLICY.

The meeting commenced at 2:00pm and concluded at 3:00pm.